

Dear Mr(iss).

Welcome to INCAE! As part of your entry process it is mandatory to complete the PreMBA, a module of three (3) courses: Financial Mathematics, Quantitative Methods and Introduction to Accounting.

This virtual module starts at the moment your institutional mail is activated and you have until the first day of on campus classes, August 4th, to finish 100% of the sessions that compose each course, with the exception of the Final Exam. The module runs on the Harvard Business School Platform and the username and access link will be sent to your INCAE mail.

The classes have videos, reading materials and exercises. You must participate and engage in every activity to obtain the participation grade, which will be assigned by the professor at the end of each course. The exercises have the purpose of helping you prepare for your final exam and will affect your participation grade, so it is very important that you finish all of them. Every course has a supporting professor who will be following up to your involvement and answering your doubts and questions.

Remember you must finish 100% of the materials for the three (3) courses before Thursday August 4th, with the exception of the Final Exam. Even though the courses will still be available for review after that date, any progress registered after August 4th will not be considered for participation grade purposes. The final evaluation for each course will be made through tests that will be applied from August 8th - 13th. The exams calendar will be sent alongside the official class calendar.

If you have any additional question related to the PreMBA, please contact Tatiana Alvarado Project Manager, tatiana.alvarado@consultor.incae.edu

Date Received by Student:

Student Signature: